



IMPROVING THE LIFE OF SOLOMON ISLANDERS
Inland Revenue Division Solomon Islands

Inland Revenue
PO Box G9
Honiara
Ph: 22556
www.ird.govt.sb

Annual Withholding Tax Certificate

(for payments made to persons other than employees)

For the _____ year

THIS FORM SHOULD BE AND PROVIDED TO EACH PAYEE BY 31ST JANUARY FOLLOWING THE END OF THE YEAR. PAYEES MUST ATTACH THEIR COPY OF THE CERTIFICATE TO THEIR RETURN IF THEY ARE REQUIRED TO LODGE AN INCOME TAX RETURN.

USE THIS FORM FOR WITHHOLDING TAX PAYMENTS TO RESIDENTS AND NON RESIDENTS BUT NOT EMPLOYEES. FOR EMPLOYEES USE IR 2

ONE COPY OF THIS FORM IS TO BE PROVIDED TO THE PAYEE, ONE COPY TO IRD AND ONE COPY IS TO BE KEPT BY THE PAYER IN THEIR RECORDS.

Payer Details

Payee Details: Resident Non Resident
(tick whichever applicable)

Name		Name	
Address		Address	
Contact Name & Telephone Number		Contact Name & Telephone Number	
TIN		TIN (if applicable)	

Annual Payment Details

Type of withholding tax payment (eg professional services)	Total Gross Payments for the year for tax type	Total tax deducted for the year for tax type	Total tax remitted for the year for tax type
	\$	\$	\$
TOTAL WITHHOLDING TAX DEDUCTED		\$	
TOTAL WITHHOLDING TAX REMITTED			\$

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Signature of authorised person

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Date

If you need more information contact us at our Customer Service Centre in Honiara or one of our branches in Gizo and Auki. You can also telephone or write to us.